International Organization for Migration (IOM)
The UN Migration Agency

SPECIAL VACANCY NOTICE IOM/ABYEI/SVN2022/47

Open to Internal and External Candidates

Position Title	:	**Medical Assistant**
Duty Station	:	**Abyei, South Sudan**
Classification	:	**General Service Staff G5**
Type of Appointment	:	**Special Short Term, 6 months with a possibility of an extension**
Estimated Start Date	:	**As soon as possible**
Closing Date	:	**November 17, 2022**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM is committed to a diverse and inclusive environment. External and internal candidates are eligible to apply for this vacancy. For the purpose of the vacancy, internal candidates are considered as first- tier candidates.

IOM in South Sudan has a broad range of programming centered around three broad areas: Humanitarian Coordination and Support; Humanitarian response and Resilience; and Peacebuilding, Transition, and Development. Humanitarian Coordination and support includes leading/co-leading the Camp Coordination and Camp Management (CCCM) and Shelter and Non-Food Items (NFI) Clusters, Displacement Tracking Matrix (DTM), Water, Sanitation and Hygiene (WASH) and management of WASH and Shelter and NFI Core-pipelines, Humanitarian Hubs and common transport services. Humanitarian response and Resilience includes CCCM, WASH, Shelter & NFI, Health, Protection, Gender equality and inclusion, Mental health and Psychosocial support and the Management of a Rapid Response Fund. Under Peacebuilding, Transition and Development, IOM South Sudan implements programming on Housing, Land and Property Page issues, Transition and Recovery, Transhumance conflict prevention, Community-based violence reduction, Community development and Migration Management.

Scope and Context.
Under the overall supervision of the Chief of Mission, technical guidance of the Health Coordinator in Juba and direct supervision of Head of Sub-Office for Wau, the incumbent is accountable for undertaking clinical activities in relation to IOM's emergency health activities.

Roles and Responsibilities.

1. Perform and conduct consultation at IOM mobile clinic sites
2. Collect and submit the Morbidity data from the mobile clinic and submit them to the supervisor timely.
3. Promote the mission, vision, and values of the organization
4. Demonstrate knowledge of medications and their correct administration based on age of the patient and patient's clinical condition within scope of practice
5. Perform patient care responsibilities considering needs specific to the standard of care for patient's age
6. Demonstrate an ability to be flexible, organized and function under stressful situations.
7. Treat patients and their families with respect and dignity
8. Ensure patient confidentiality.
9. Identify and addresses psychosocial, cultural, ethnic and religious/spiritual needs of patient and family.
10. Interact professionally with patient/family and involves patient/family in the formation of the plan of care.
11. Maintain a good working relationship both within the department and with other departments.
12. Any other duty assigned by the supervisor

Qualifications:
(**Education and Experience)**

College Diploma in Clinical Medicine/Medical Assistant/ Nursing with Valid certificate or equivalent combination of training from a recognized institution

Experience

- Three (3) years previous professional experience working for a recognized institution in primary health care in South Sudan is an advantage.
- Experience in applying nationally and internationally accepted protocols and guidelines.
- Basic computer knowledge a must.
- Good report writing skills.
- Good computer skills: knowledge of MS Word, Excel, PowerPoint, and email/internet software.

Desired Competencies.
Behavioral

- Accountability – takes responsibility for action and manages constructive criticisms
- Client Orientation – works effectively well with client and stakeholders
- Continuous Learning – promotes continuous learning for self and others
- Communication – Listens effectively and communicates clearly, adapting delivery to the audience

- Creativity and Initiative – Proactively develops new ways to resolve problems
- Leadership and Negotiation – Presents goals as shared interests
- Performance Management – Provides constructive feedback to colleagues
- Planning and Organizing - Identifies priority activities and assignments for self and others
- Professionalism - displays mastery of subject matter
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation.
- Technological Awareness - Proactively identifies and advocates for cost-efficient technology solutions
- Emergency and Crisis - Works effectively in high-pressure, rapidly changing environments

Technical

- Delivers on set objectives in hardship situations.
- Effectively coordinates actions with other implementing partners.
- Works effectively with authorities, stakeholders, beneficiaries, and the broader community to advance global objective.

Languages

Thorough knowledge of oral and written English, Arabic and working knowledge of local languages essential.

Method of application:

Interested candidates are required to complete the information in this link https://ee.humanitarianresponse.info/x/#Yi5g and submit a letter of motivation and curriculum vitae marked "**Medical Assistant" Abyei** through e-mail: **vss@iom.int.** Applications sent through email need to reflect the position title and vacancy number on the subject line. **Strictly On-line Applications will only be accepted.**

Note: Incomplete applications will not be considered valid.

Women are highly encouraged to apply

Deadline for applications: 17 November 2022. Only short-listed applicants will be contacted.

Posting Period: 03 November 2022 to 17 November 2022