



International Organization for Migration (IOM)  
The UN Migration Agency

## **SPECIAL VACANCY NOTICE IOM/BOR/SVN2022/31**

### **Open to Internal and External Candidates**

Position Title : **Project Assistant - Engineering**

Duty Station : **Bor – South Sudan**

Classification : **General Service Staff, Grade 5**

Type of Appointment : **Special Short Term, 6 months with possibility of extension**

Estimated Start Date : **As soon as possible**

Closing Date : **August 11, 2022**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to Governments and Migrants.

IOM is committed to a diverse and inclusive environment. External and internal candidates are eligible to apply for this vacancy. For the purpose of the vacancy, internal candidates are considered as first- tier candidates.

### **Scope and Context**

IOM in South Sudan has a broad range of programming centered around three broad areas: Humanitarian Coordination and Support; Humanitarian response and Resilience; and Peacebuilding, Transition, and Development. Humanitarian Coordination and support includes leading/co-leading the Camp Coordination and Camp Management (CCCM) and Shelter and Non-Food Items (NFI) Clusters, Displacement Tracking Matrix (DTM), Water, Sanitation and Hygiene (WASH) and management of WASH and Shelter and NFI Core-pipelines, Humanitarian Hubs and common transport services. Humanitarian response and Resilience includes CCCM, WASH, Shelter & NFI, Health, Protection, Gender equality and inclusion, Mental health and Psychosocial support and the Management of a Rapid Response Fund.

Under Peacebuilding, Transition and Development, IOM South Sudan implements programming on Housing, Land and Property Page issues, Transition and Recovery, Transhumance conflict prevention, Community-based violence reduction, Community development and Migration Management.

The position is to support IOM non-specialized sectors design and implementation of activities adheres to survivor-centered approach; as well as ensuring inclusion of different ages, genders, people with disabilities and other socially marginalized groups and whatever response is informed by a protection and gender analysis.

Under the overall supervision of Shelter and Settlement Unit Program Coordinator and direct supervision of the Project Officer, the incumbent will be required to provide support to Shelter construction & rehabilitation, infrastructure and NFIs program activities.

The Project Assistant (Engineering) will be required to perform the following responsibilities

1. Under the supervision and guidance of the Shelter National Officer/Program Manager, support the construction and rehabilitation of shelters, infrastructures and NFI interventions.
2. Support in technical assessments and analysis of the data collected to inform the implementation of Shelter and infrastructure activities (short and long-term) to respond to the needs of communities affected by conflict or natural disasters in in South Sudan.
3. Support community-based infrastructure and Disaster Risk Management activities
4. Participate in the design of the shelter and Settlement project interventions and support in preparation of bills of quantity/cost estimates for shelters, Infrastructure, and related construction activities
5. Support community engagement efforts that facilitate shelters construction (emergency & transition shelters) or rehabilitation of community infrastructure in a stipulated timeframe according to the Shelter cluster and IOM guidelines.
6. Accurate and timely reporting of shelter/NFIs activities and check that the construction quality standards meet the description in the design and SOPs for monitoring and evaluation purposes.
7. Liaise and coordinate with Logistics unit on the procurement process of construction services, tools and materials approved by the shelter and Settlement program as provided for in the IOM SOPs
8. Assist in technical monitoring implementation of shelter and settlement activities following instructions from Program manager and monitoring tools developed for the project management.
9. Verify constructions and activities are completed to a satisfactory standard and report status to the supervisor before final payment is authorized. Ensure that materials and tools are used in accordance with design, BoQ and the Program quality design, ensure their proper record keeping.

10. Liaise and Coordinate project activities with National Officer/Project manager in the areas of Disaster Risk Reduction and Management including but not limited to capacity assessment and institution building for Disaster management and enhancing local capacities for risk assessment and building risk knowledge
11. Support the mainstreaming of all cross-cutting themes including gender, climate change, resilience and protection.
12. Any other duties as may be assigned by the direct supervisor, Shelter and Settlement head of Unit and Program Coordinator.

### **Desirable Qualifications.**

#### **Education.**

- University Degree in Civil Engineering (construction) from an accredited institution with 3 years of experience in humanitarian shelter programming or,
- A Diploma in Construction and equivalent trainings from accredited institutions accompanied with four (5) years and practical experience in humanitarian shelter, NFIs and infrastructure programming in South Sudan.

#### **Experience.**

- Experience in the above or similar responsibilities with an ability to adapt to new techniques.
- Experience in rural/community development including one-year experience in community base disaster management.
- Extensive experience of construction and rehabilitation of buildings and civil infrastructure.
- Ability to deliver trainings.
- Computer literacy and report writing skills.
- Practical experience in the use of AutoCAD or other relevant infrastructure design software.
- Good interpersonal skills and willingness to work as a team member.

### **Desirable Competencies.**

#### ***Behavioral.***

- Inclusion and respect for diversity respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent, and committed manner and exercises careful judgment in meeting day-to-day challenges.
- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.

- Delivering results produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge continuously seeks to learn, share knowledge, and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Empowering others and building trust creates an atmosphere of trust and an enabling environment where staff can contribute their best and develop their potential.
- Strategic thinking and vision: work strategically to realize the Organization's goals and communicates a clear strategic direction.

### ***Technical***

- Executes Shelter and Infrastructure related tasks in a timely and accurate manner.
- Coordinates and corresponds in a clear and concise manner.
- Follows up tasks to ensure timely completion.
- Seeks to improve efficiency of Shelter and Settlement processes.
- Incorporates gender-related needs, perspectives, and concerns, and promotes equal gender participation.
- Demonstrates commitment to gender equality and prevention of GBV.
- Creates a respectful office environment free of harassment and retaliate
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### **Languages:**

Thorough knowledge of English language is required. Knowledge of local languages is essential.

### **Method of application:**

Interested candidates are required to complete the information in this link <https://ee.humanitarianresponse.info/x/#Yi5g> and submit a letter of motivation and curriculum vitae marked "Project Assistant –Engineering" IOM Office Bor to e-mail: [vss@iom.int](mailto:vss@iom.int). Applications needs to reflect the position title and vacancy number on the subject line. **Strictly On-line Applications will only be accepted.**

**Note: Incomplete applications will not be considered valid.**

**Women are highly encouraged to apply.**

**Deadline for applications: 11 August 2022. Only short-listed applicants will be contacted.**

**Posting period: 28 July 2022 to 11 August 2022**